

Lac du Bonnet Minor Hockey Association

Constitution



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Section 1- Objectives of the Association

The objective of the association shall be to:

- promote good sportsmanship and maximize participation for all minor hockey players up to and including the U-18 category,
- provide recreation for young people in the Lac du Bonnet area,
- provide a formal organization and league structure for teams in Lac du Bonnet area in affiliation with Eastman Minor Hockey League and the MAHA,
- to assist talented players to progress to hockey teams beyond LDBMHA categories and ensure a minor hockey program that embodies player development,
- to assist in the development of referees in the Lac du Bonnet area,
- to work within the guidelines of the policies and procedures of the LDBMHA.

Section 2 - Membership

2.1 Membership status, unless otherwise revoked as provided for in the subsection 2.2, shall be granted for the following:

- i) the parents or guardians of any player registered with LDBMHA,
- ii) any individual elected to the Executive where the individual would not be a member under subsection i,
- iii) any individual appointed to the Executive, where the individual would not be a member under subsection i,
- iv) any coach, assistant coach, manager, or safety, where the individual would not be a member under subsection i, ii, or iii.

2.2 Membership in LDBMHA may be revoked or suspended as outlined for any action or behavior not conductive to good sportsmanship or the implementation of the objectives, or for the nonpayment of dues.

- i) Indefinitely by a majority vote of members present at a semi-annual general meeting.
- ii) For a period of time not extending beyond the next semi-annual meeting, by a majority vote of Executive members present at an executive meeting.

Section 3 – The Executive Board

3.1 The Executive Board shall consist of no more than 11 members. Powers of the Executive Board include the authority to pay bills, organize hockey season, events, and manage the general business of the association.

3.2 **The Core Executive** shall consist of **President, Vice-President, and Registrar**. The Core Executive is to deal with conflict, complaints, disputes, and time sensitive issues that require confidentiality. All motions of the core executive require majority vote.

3.2 (a) In the event of a complaint being submitted it shall be the Presidents discretion if he/she wishes to read letter(s) at LDBMHA meetings.

3.4 Executive Board positions:

President – shall conduct all meetings and be responsible for the organization and coordination of all activities of the association.

Vice-President – shall assist the president in his/her duties.

Secretary – ensure all correspondence and keep general association records including minutes of meetings, committee appointments, and attendance records.

Treasurer – make all financial transactions and keep accurate financial records.

Referee-in-Chief – responsible for the proper conduct and training of all referees. Assigns and coordinates officials for games.

Registrar – responsible for the registration of all players with Hockey Manitoba and the registration of teams for provincials. Roster teams with Hockey Manitoba and ensure proper certification requirements and the registration of all team officials.

Ice Convenor – responsible for the coordinating of ice slots with the Lac du Bonnet Arena Board, EMHA and team managers.

Equipment Manager – responsible for the purchase and care of all LDBMHA equipment.

Coach Convenor – responsible for the recruitment, development and certification of coaches and team officials. Mediator between parents and LDBMHA on all complaints or issues.

Female Hockey Rep – represent LDBMHA with regards to all female hockey within LDBMHA.

Member at Large- attends meetings for purpose of getting accustomed to board proceedings to fill vacant position(s) in the future. (ALL positions must be filled before a “member at large” can be elected)

**In addition to these 11 Executive Positions the following positions can be created/ filled with board executive approval to assist in delegated association business but will not hold executive voting rights:

Event Organizer – responsible for the organization of all LDBMHA events including pictures, wind-up, and merchandise orders.

Fundraising Coordinator- responsible for the organization and execution of all LDBMHA fundraising initiatives.

Three financial signing officers for the association shall be Treasurer and two Executive members designated by the Board. The signatures of any two of the above are required for all financial transactions.

3.4 Executive Meetings:

- i) Meetings are to be held monthly or as required.
- ii) The President shall act as Chairman at all meetings. If President is absent, the Vice-President will act as Chairman,
- iii) Only Executive Board Members shall have the right to vote at Executive Meetings as defined in section 3.1, subsection iii,
- iv) A quorum shall consist of at least six members of the Board,
- v) All members shall be advised of meetings,
- vi) Special meetings may be requested by any LDBMHA member. The core executive members shall have final say on any decision governing the calling of a special meeting. The President shall preside over such meetings.
- vii) Elections shall be held at the Spring Semi-Annual General Meeting. A minimum of 2 weeks’ notice must be given to members prior to meeting.
- viii) 50% attendance is required for all LDBMHA Executive members.

3.5. Election of Executive Members:

The election of executive members is a critical component of LDB Minor Hockey Association's constitution. The eleven (11) members of the executive board play essential roles in the organization. By adhering to these guidelines, the association can ensure a smooth transition of power and maintain a healthy and transparent leadership structure.

The executive, consisting of eleven (11) members shall be elected by the membership at the Spring annual general meeting. The eleven (11) elected

members, amongst themselves annually, and immediately following the election of the executive, shall elect members of the executive to fill the following positions:

- i) President
- ii) Vice President
- iii) Secretary
- iv) Registrar
- v) Treasurer
- vi) Referee in Chief
- vii) Ice Convener
- viii) Equipment Manager
- ix) Coach Convener
- xi) Female Program Director
- xii) Member at Large

Special provisions may be granted by the Board Executive to obtain:

- xiii) Fundraising Coordinator
- xiv) Events Organizer

3.6 Person(s) nominated for election must be present at the Spring annual general meeting for election unless special provision has been granted by the board executive.

To ensure accountability and transparency, each member of the executive board will serve a maximum term of two (2) years before the requirement of elections. A member may, if elected have consecutive terms.

Only 1 vote shall be allowed per registered Minor Hockey family. This includes parents, guardians, caregivers etc.

Section 4 – Amendments to the Constitution

This constitution cannot be amended unless:

- a) A written notice of amendment has been given to all Board Members at least seven days prior to the meeting at which the amendment is to be proposed and;
- b) Unless 70% of all attending Board Members vote in favor of the amendment at the meeting called for the purpose of making the amendment.
- c) At the discretion of the Executive, a Committee shall be struck to review the Constitution.

Adopted by the meeting on _____.

President

Secretary